



TAREQ AL-KHITAN

Personal info

Date of birth:

6th of September, 1975

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Place of birth:

Amman, Jordan

Marital status:

Married

Languages

Arabic (Native)

English (Excellent fluency)

Summary

Experienced Head of Retail & Small business credit at Jordan Kuwait Bank, with a demonstrated history of 23 years working in the banking industry. Detail-oriented in banking and branch operations with business acumen. Energetic management expert with a deep knowledge of productive strategies and to manage resources and meet expectations.

Work experience

Retail Credit Manager | JKB (2014 - Present)

- Manage Credit facilities and remedial for 3 divisions (Retail / Small business / Private Banking).

Private banking Manager | JKB (2006 - 2013)

- Managed the private banking department in relation to high net worth individuals and their investment portfolios, credit facilities, and banking services.

Retail credit officer | JKB (2003 - 2006)

- Create detailed credit reports that reflects the clients' financial and character status in order to give a proper recommendation regarding the credit facilities requested.
- The ability to perform a comprehensive financial analysis on any financial statements given.

Supervisor Main Branch | JKB (1998 - 2003)

- Follow up and monitor all the branch operations in regulation to the bank and CBJ policies

Education

- High school degree from National Orthodox School (1993)
- Bachelor's degree in Economics from the University of Jordan (1997)
- High diploma degree in Banking and Finance from the Arab Academy for banking and Financial Sciences (2003)

Skill Highlights

- Results-oriented
- Effective communication
- Critical thinking
- Time management
- Operability and commitment
- Ability to motivate staff and maintain good relations